

**EAGLE TRANSIT LTD.**  
**JOB DESCRIPTION – SHUTTLE or TRANSIT BUS DRIVER**

**SPECIFIC SKILLS**

- Operate vehicle to transport passengers
- Perform safety inspections on vehicle
- Refuel vehicle as needed
- Complete logbooks and reports as required
- Report delays, mechanical breakdowns and accidents
- Load and unload vehicle
- Collect fares and record transactions
- Provide basic sightseeing information
- Provide passenger information on fares, schedules and stops
- Direct passengers during emergency evacuation procedures
- Deal with the public
- Deal with difficult passengers and resolve problems
- Collect and deliver air cargo or freight

**GENERIC SKILLS REQUIRED**

- Speaking and listening skills i.e. Communicate clearly and effectively; follow directions
- Planning and organizing skills i.e. Manage priorities, order tasks efficiently
- Reading skills i.e. Follow written directions; interpret documents such as maps, charts
- Working with others i.e. Work with individual or team
- Writing skills i.e. Enter information on forms, write to inform
- Math skills i.e. Use math related to money

**CREDENTIALS REQUIRED**

- Current driver's abstract
- Criminal Records Check
- Must be bondable
- Willingness to obtain Transportation of Dangerous Goods certification
- OFA Level 1 an asset

**EDUCATION REQUIRED**

- BC Driver's license, minimum Class 4 with no restriction for bus use

**EXPERIENCE REQUIRED**

- Would prefer someone who has minimum Class 4 driving experience but will consider all applicants

**LANGUAGES REQUIRED**

- English

**STARTING WAGE**

- \$15 - \$20 per hour depending on license class and experience